

## How to License Your Dog Online

### Step 1: Confirm Your Contact Information

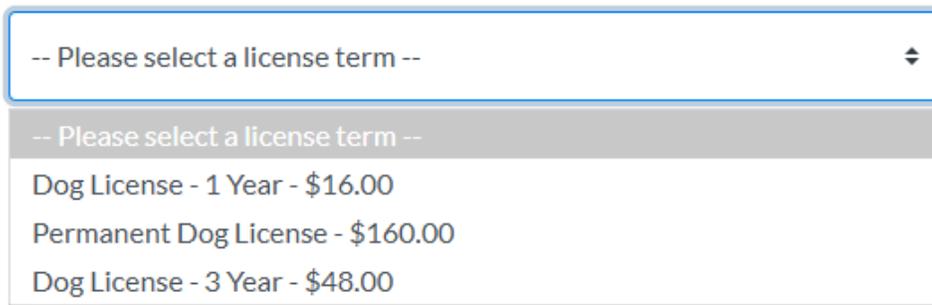
- Review your contact details and make any necessary edits.

### Step 2: Review or Edit Pet License Information

- Check your dog's information.
- If you no longer have the dog, select **"I will not be licensing"**.
- Otherwise, click **Continue**.

### Step 3: Choose a License Term

- Under **License Selection**, pick a license term for each dog.



The image shows a dropdown menu for selecting a license term. The menu is open, showing three options: "Dog License - 1 Year - \$16.00", "Permanent Dog License - \$160.00", and "Dog License - 3 Year - \$48.00". The top of the menu is highlighted in gray.

- Click **Continue**.

### Step 4: Select a Tag

- Choose a **Designer Tag** or select **"I don't want a designer tag"** to continue.



I don't want a designer tag for Jackson  
Daniel  
[Proceed to other tag options](#)

- **Tip:** Purchases made in November are eligible for **one free designer tag per owner**. Use promo code CCFREETAG.

## Step 5: Tag Options

- If your previous tag is still in good condition and you want to keep it, click **Proceed to Checkout**.



### Choose a pawsome tag for Jackson Daniel

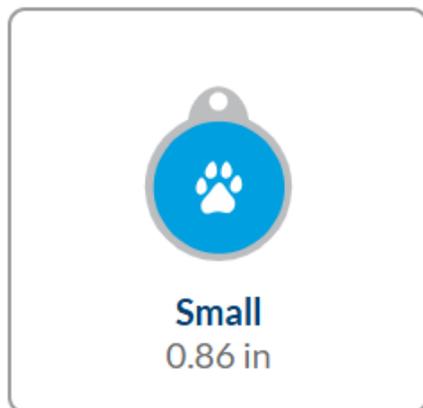
Jackson Daniel does not need a new tag.

[Proceed to Checkout](#)

- If purchasing a new tag or replacing a worn/lost tag, choose your **Tag Size**.

### Select a Tag Size

Approximate size below



- Optional upgrades: personalize the back of your tag, upgrade the tag connector, or add a personalized wallet card.
- Repeat **Steps 4 & 5** for each dog you are licensing or renewing.

## Step 6: Optional GPS Tracker

- You will have the option to purchase the **Inovoxia Biotracker GPS**.
- If not interested, scroll down and click **Skip and Continue to Checkout**.

[Skip and Continue to Checkout](#)

### Step 7: Review Your Order

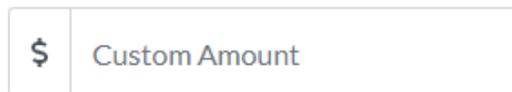
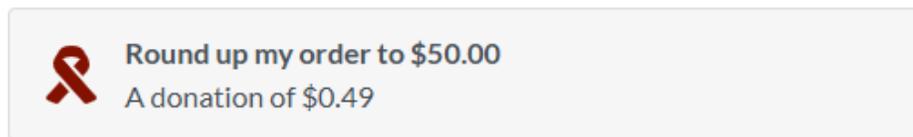
- Check your order for accuracy.
- If using the November special for a free designer tag, enter **CCFREETAG** in the Promo Code box and click **Apply**.
- Click **Continue** when finished.



### Step 8: Optional Donation

- You may choose to make a donation to the **Carroll County Dog Warden's Office & Adoption Center**.

Select your donation amount



- Donations help support the care of dogs in the Carroll County Dog Pound.

## Step 9: Payment and Confirmation

- Review your total (note: a **2.5% processing fee** applies).
- Enter your payment information.
- You can opt to save your payment info for future orders (optional).

Save with link

- You can also opt to receive regular emails from DocuPet. You do not have to check this to complete your order, and you can go back and change your selection by logging into your account at any time.

I would like to receive informational emails from DocuPet. I may later withdraw my consent.

- Click **Place Your Order** to finish.

Place Your Order

- You will receive confirmation with your order number. Click **View my Order** if you would like a printable receipt.