



AUDITOR'S OFFICE
COUNTY OF CARROLL

119 S. LISBON • SUITE 203 • CARROLLTON, OHIO 44615

INSTRUCTIONS FOR CARROLL COUNTY KENNEL LICENSES:

BY MAIL

1. Complete this form. Be sure the correct kennel owner and street address appear on all applications. A valid vendor's license is required to apply for a kennel license, so make sure you fill in the vendor's license info.
2. List the breeds kept, along with the number of males and females over three (3) months of age for each breed.
3. Enclose a check or money order for the correct fees payable to the Carroll County Auditor. **Please do not send cash.** Before January 31, licensing rate is \$80.00 for the first five (5) tags and \$1.00 for each additional tag. After January 31, statutory late penalty increases the licensing rate to \$160.00 for the first five (5) tags. Fees can be verified by calling our office or checking our website at www.carrollcountyauditor.us. Your application cannot be processed without the correct fees.
4. Please mail the application, check or money order, and a self-addressed stamped envelope to:
Carroll County Auditor, 119 S. Lisbon St, Suite 203, Carrollton, OH 44615
A receipt will be returned to you with your new license tag(s).

IN PERSON

Use this form to purchase licenses in the Auditor's office located on the second floor of the Carroll County Courthouse.



Certificates of registration and registration tags shall be valid only during the calendar year or years for which they are issued. ORC 955.09.

Vendor's License Issued To: _____ Vendor's License #: _____

APPLICATION FOR THE REGISTRATION OF A KENNEL								
Breeds Kept	# Males	# Females	License	# Tags	Fee Paid	Penalty	Total	
			Kennel License	--- 5 ---	\$80.00	\$	\$	
			Add'l Tags (for each dog in addition to five)		\$1.00 each	\$	\$	
			TOTAL					\$
<p>ORC 955.02 defines a kennel as an establishment that keeps, houses, and maintains adult dogs for the purpose of breeding the dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high-volume breeder.</p> <p>A penalty in an amount equal to the registration fee shall be assessed if Kennel License is not secured on or before January 31, or within thirty (30) days after the person becomes the owner of such kennel. ORC 955.04, 05.</p>								

PRINT NAME _____

Street Address _____

Mailing Address (if different) _____

City, State, Zip _____

E-Mail _____

The undersigned says that the facts contained herein are true and correct.

X _____
Signature - Applicant

Date _____

Phone _____